

Norfolk Public Schools: NORFOLK, MASSACHUSETTS

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**Norfolk School Committee
MINUTES
Freeman-Kennedy School – Media Center
Wednesday • June 19, 2013 • 7:05 PM**

Mission Statement

The Norfolk Public Schools offers a safe, joyful and challenging learning environment that meets the needs of our diverse students. Through school, family and community partnerships, we provide an education that inspires life-long learners and cultivates caring and productive citizens of our ever-changing world.

Call to Order

Shawn Dooley, Chair, called the meeting to order at 7:15 PM.

Roll Call: Jeff Chalmers, Mark Flaherty, Kelly Peterson, Thomas Doyle and Shawn Dooley

Also Present: Dr. Ingrid Allardi, Superintendent and Pam Kinahan, Recording Secretary

PUBLIC COMMENT

None.

CORRESPONDENCE

Mr. Dooley read Dr. Allardi's thank you note sent to the Franklin Elks for their donation of 2 I-pads to the schools.

Awards/Recognition

Mr. Dooley recognized Ms. Chrysi Fitopoulos for receiving the NCTA Service Award and Ms. Ellen Horton for receiving the NCTA Honor Award.

Presentation – Grade 6 Student Council

The Grade 6 Student Council presented to the Committee a power point presentation on the disadvantages of the sale of water in plastic bottles. The students suggested the installation of a water filling station be added to the already existing water fountains in the cafeteria.

Motion: Mr. Chalmers made a motion to accept the Student Council's suggestion to install a water filling station in the cafeteria, along with the sale of re-fillable bottles at the Freeman-Kennedy. Mr. Peterson second. All in favor. **Motion passed.**

Retirees

The School Committee thanked retiring teacher Anne Pizzi for her 35 years of dedication and service to the Norfolk Public Schools.

Superintendent Evaluation

Motion: Mr. Flaherty made a motion to provide Dr. Allardi with her incentive goals for the 2012-2013 school year. Mr. Doyle second. All in favor. **Motion passed.**

MASC/MASS 2013 Joint Conference

Motion: Mr. Peterson made a motion to allow for 2 registrations for the conference. Mr. Flaherty second. All in favor. **Motion passed.**

H. Olive Day Playground Bids

Kyle Zick, Landscape Architect, evaluated each of the 3 bids received. He will ensure that the bids meet the specifications. Dr. Allardi suggested that the committee vote to award the bid to the lowest bidder, pending reference checks.

Motion: Mr. Flaherty made a motion to allow Dr. Allardi to award the bid to the lowest bidder, pending a reference check. Mr. Doyle second. All in favor. **Motion Passed.**

SUPERINTENDNT REPORT

Dr. Anna Tupper

Dr. Allardi recommended to the School Committee the appointment of Dr. Anna Tupper as the Director of Special Education in the Norfolk Public Schools, pending her licensure. The Committee then proceeded to ask interview questions to Dr. Tupper.

Motion: Mr. Flaherty made a motion to appoint Dr. Anna Tupper as the Director of Special Education in the Norfolk Public Schools, pending her licensure. Mr. Doyle second. **Motion Passed.**

Budget Transfers

Dr. Allardi presented the FY2013 Budget Transfers for the Committee's review.

Motion: Mr. Flaherty made a motion accept the FY2013 Budget Transfers. Mr. Peterson second. All in favor. **Motion Passed.**

FY2014 Budget

Motion: Mr. Flaherty made a motion to accept the FY2014 Budget. Mr. Chalmers second. All in favor. **Motion Passed.**

Schools/District Goals

Dr. Allardi provided the School Committee with the first 3 goals, identified by the Administrative team.

Motion: Mr. Flaherty made a motion to approve the first 3 strategic objective goals. Mr. Doyle second. All in favor. **Motion Passed.**

Quarterly Bullying Report

Dr. Allardi reported to the Committee that there were no incidences this past quarter.

Fee Collection Software

Dr. Allardi explained to the Committee that we would remain with MCC, the current service provider for fee and tuition collections.

COMMITTEE REPORTS

NEST

A Norfolk t-shirt fundraiser was held on Community Day with \$750.00 being raised. The T-shirts will be available at the school open houses in the fall.

KP

Mr. Chalmers reported that the middle and high school handbooks were in need of change, increasing lunches to \$2.75 and there is a concern with student discipline.

POLICY

State regulations have changed for multiple children attending preschool and kindergarten, 50% off the rate for the 2nd child and 75% off the rate for a 3rd child. Policy JQ will need to be updated to meet the changes.

1st Reading – IJNDB – Technology Acceptable Use Policy

DECISION ITEMS

Motion: Mark Flaherty made a motion to accept the May 14, 2013 School Committee Meeting Minutes. Jeff Chalmers Second. All in favor. **Motion approved.**

The next **School Committee Meeting** will be held on Tuesday, August 6, 2013.

Motion: Mark Flaherty made a motion to adjourn. Jeff Chalmers Second. All in favor. **Motion approved.**

Motion: Mark Flaherty made a motion to go into executive session. Jeff Chalmers Second. All in favor. **Motion approved.**

Roll call – Executive Session: Jeff Chalmers, Mark Flaherty, Kelly Peterson, Thomas Doyle and Shawn Dooley. Also present, Dr. Ingrid Allardi.

EXHIBITS

- Exhibit 1 Thank you – Franklin Elks
- Exhibit 2 Donations
- Exhibit 3 Superintendent Evaluation – Benchmark/Goal Incentive
- Exhibit 4 MASC/MASS 2013 Joint Conference – November 2013
- Exhibit 5 Budget Transfers FY2013
- Exhibit 6 FY2014 Budget
- Exhibit 7 Schools/District Goals
- Exhibit 8 Facilities Report
- Exhibit 9 IJNDB Technology Acceptable Use Policy and Agreement
- Exhibit 10 School Committee Minutes May 14th
- Exhibit 11 Grade 6 Water Bottle Presentation